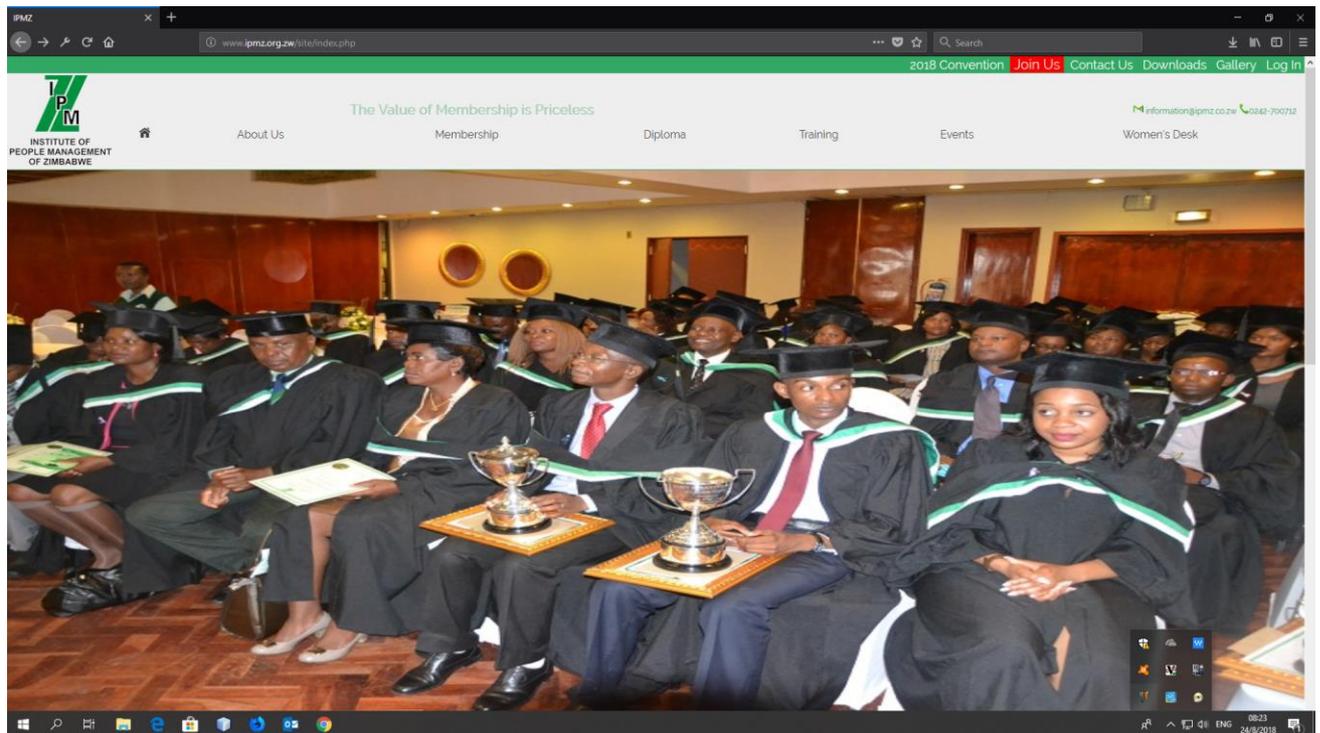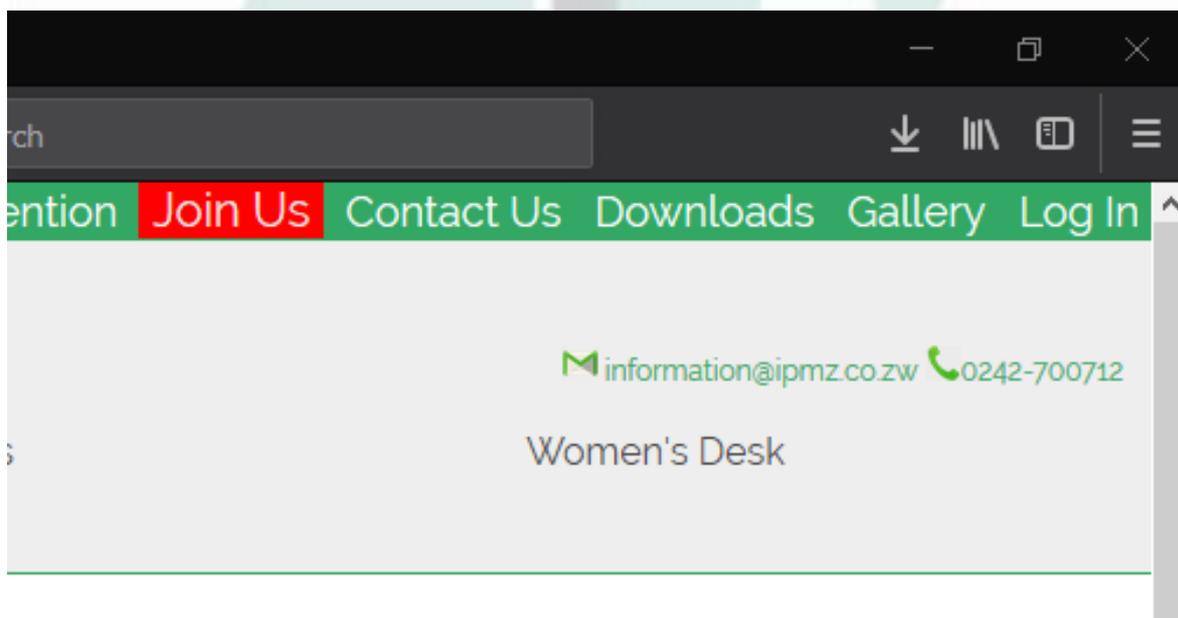# How to sign up, log in and use Intellectus

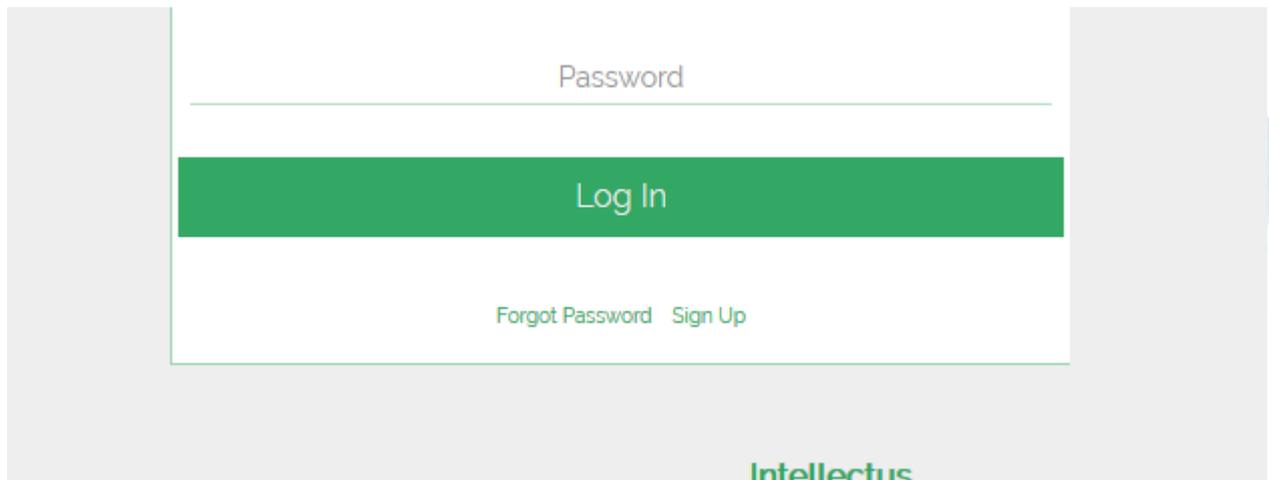**Step 1: Go to the IPMZ website www.ipmz.org.zw**

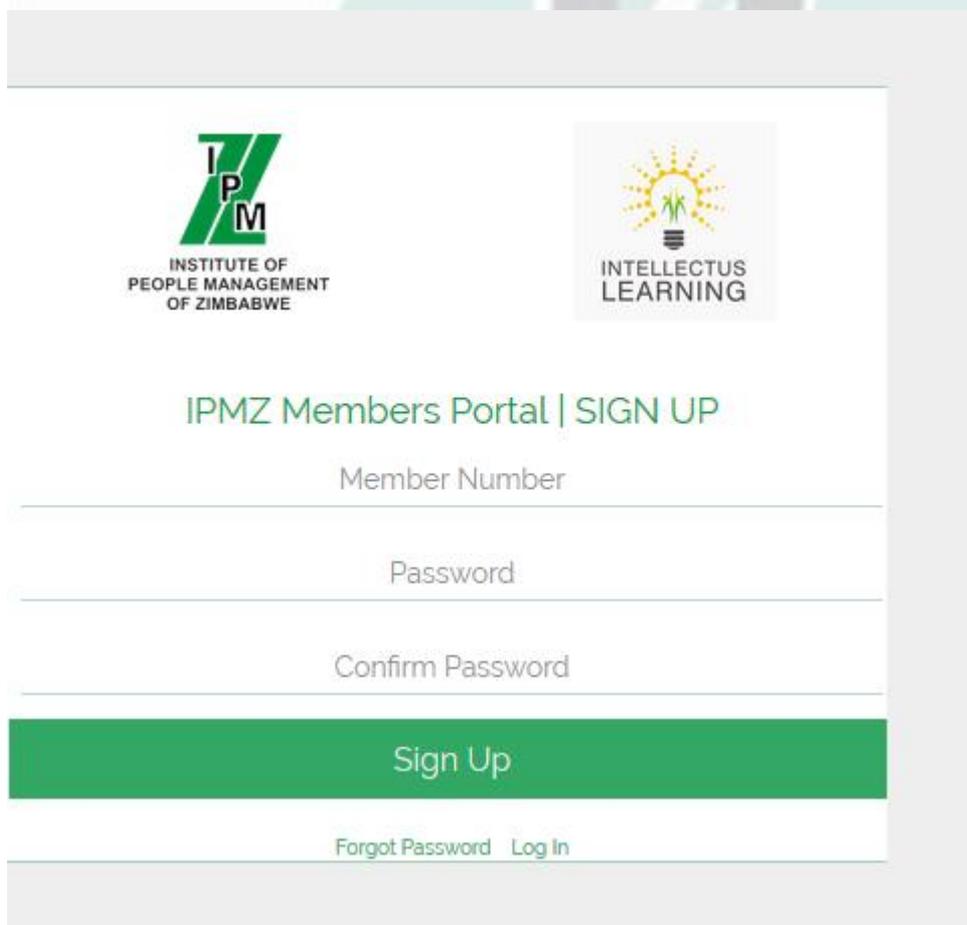**Step 2: Click on login at the top right corner of the screen.**

If you have already sign up, go to Step 5 - Log In.

Step 3: Signing Up, click on sign up below the green login button

Password

Log In

Forgot Password   Sign Up

Intellectus

Step 4: Enter, member number, password and confirm password then click sing up.

INSTITUTE OF
PEOPLE MANAGEMENT
OF ZIMBABWE

INTELLECTUS
LEARNING

IPMZ Members Portal | SIGN UP

Member Number

Password

Confirm Password

Sign Up

Forgot Password   Log In

IPMZ Members Portal | SIGN UP

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Sign Up

Account Created

Forgot Password   Log In

Step 5: Now click on log in to go back to the login page.
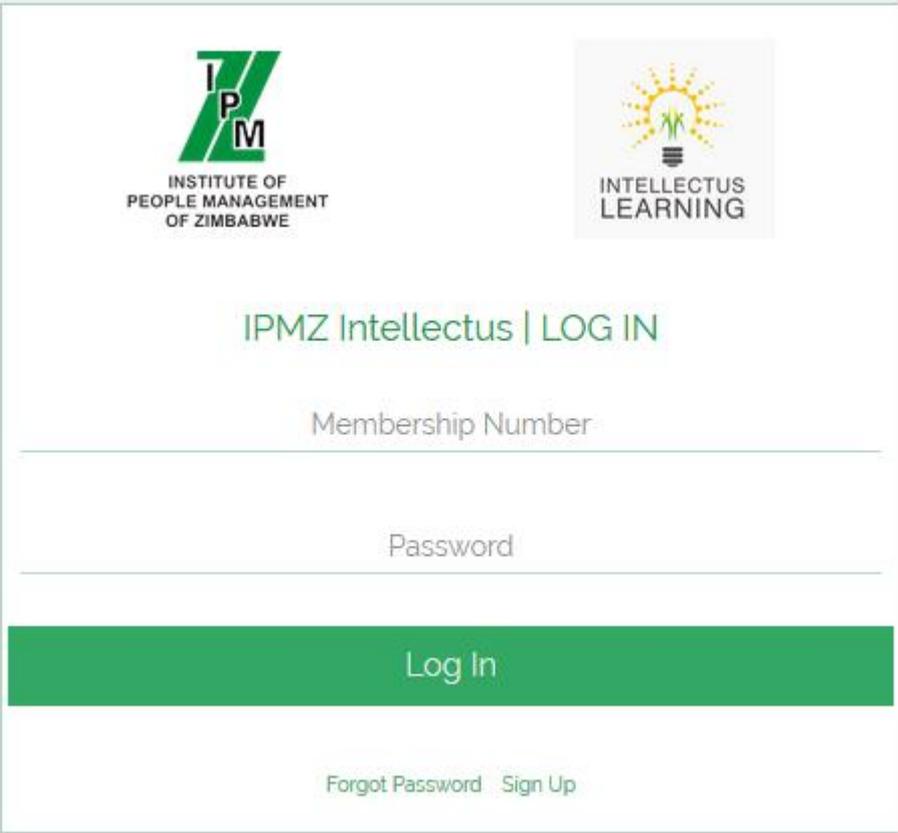

IPMZ Intellectus | LOG IN

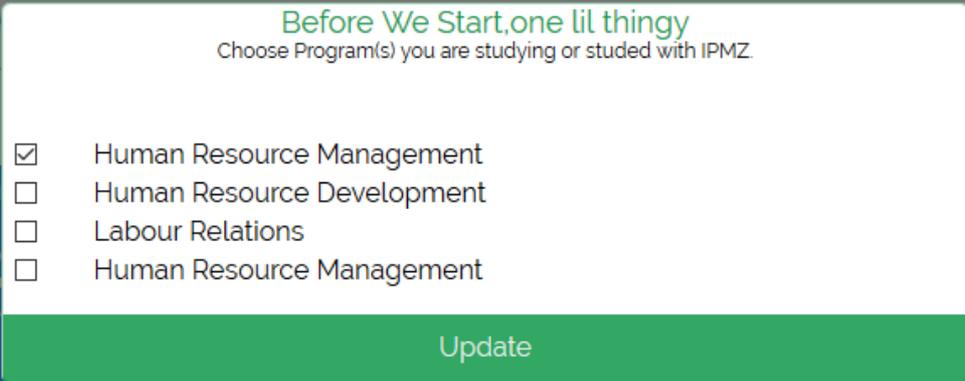Membership Number

Password

Log In

Forgot Password   Sign Up

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Step 6: Enter your member number and the password you used to sign up and click log in.

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IPMZ Intellectus | LOG IN

Membership Number

Password

Log In

Forgot Password   Sign Up

Step 7: After login in for the first time you will see the below screen, asking the program you are studying towards. Click on the program you are studying for and click update.

search field and click go, there you ... View

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Before We Start,one lil thingy
Choose Program(s) you are studying or studed with IPMZ.

☑ Human Resource Management
☐ Human Resource Development
☐ Labour Relations
☐ Human Resource Management

Selectio

elopme

/0668

/0476

Update

Step 8: On your far left side you will see your menu in the dark grey area, on the menu click on the item you want to access.

For further tutorials, click on Ebrary in you menu, then change where it says Search Category: All to Intellectus select intellectus tutorials and click go , the screen below will show.

Videos will display on your right side under Search Results. These videos will show you how to use the rest of the system.